



**DODGE COUNTY UW EXTENSION EDUCATION COMMITTEE
OF THE DODGE COUNTY BOARD OF SUPERVISORS MEETING
November 20, 2018**

The Dodge County UW-Extension Education Committee of the Dodge County Board of Supervisors met Tuesday, November 20, 2018 at 8:30 a.m. in the UW-Extension conference room 1C at the Dodge County Administration Building, 127 East Oak Street, Juneau, WI.

CALL TO ORDER: Chairperson Allen Behl called the meeting to order at 8:38 a.m. with the following members present: Richard Bennett (8:45 a.m.), Becky Glewen, and Dale Macheel. Absent was Annette Thompson.

Also, present: Jeff Hoffman, Area Extension Director; Russell Kottke, County Board Chairman (8:40 a.m.); Kimberly Lafler, FoodWise Nutrition Educator; Doug Ninmann, Dodge County Fair Association President; Kim Nass, Dodge County Corporation Counsel (8:52 a.m.); Caitlin Richardson, FoodWise Nutrition Coordinator; Cassie Strauss, Healthy Soil-Healthy Water Summer Intern; Marie Witzel, 4-H Youth Development Educator; Amanda Young, Dairy & Livestock Educator.

PUBLIC COMMENT: none

APPROVAL OF MINUTES: Motion by Glewen, second by Macheel to approve minutes for Tuesday, October 16, 2018. Approved 3-0.

REVIEW OF REVENUE AND EXPENSES UNDER BUSINESS UNIT 68: Review with discussion of the UW-Extension revenues and expenses for October. Hoffman noted correction to the expense description of 6801.5219.681 from "Area 16 County Contracts July-December" to "UW-Extension County Contracts July – December."

APPROVAL OF PER DIEMS FOR NOVEMBER 20, 2018 Chairperson Behl reviewed the per diem sheet for November 20, 2018. Motion by Glewen, seconded by Macheel to approve per diems for November 20, 2018. Approved 3-0.

REVIEW OF THE WRITTEN EDUCATOR REPORTS AS SUBMITTED FOR THE MONTH Committee members reviewed the written educator report as submitted. Committee members discussed a 50% Crops & Soils Educator position shared with Fond du Lac County in 2019 and the hiring timeline process.

MARIE WITZEL, EDUCATOR IN THE POSITIVE YOUTH DEVELOPMENT INSTITUTE SHARED INFORMATION ABOUT CURRENT PROGRAMMING INITIATIVES AND HIGHLIGHTS FROM THE NATIONAL ASSOCIATION OF EXTENSION 4-H AGENTS (NAE4HA) CONFERENCE SHE ATTENDED OCTOBER 7-11, 2018 IN COLUMBUS, OHIO. Witzel attended the conference as the president of the Wisconsin 4-H Youth Development Professionals president. She attended the State Officer Leadership Workshop and helped with the Regional Breakfast during the conference. Witzel attended educational sessions that included "Youth Empowerment." This session focused on engaging youth in civic leadership either on the local or state level, along with the Civic Engagement research study. She also attended a session on "Youth Business Guide to Success" on how youth should set smart goals, advertise, and market their programs. Apps, games and online tools gave her resources to share with parents to use with their kids such as "Reinvent your Content" with 4-H Clover Games. "Teens Take the Lead" was another workshop focused on how youth can be leaders in their community.

DISCUSSION AND CONSIDERATION OF OUT OF STATE TRAVEL FOR MARIE WITZEL TO ATTEND REQUIRED TRAINING IN CHEVY CHASE, MARYLAND JANUARY 9-10.

Witzel informed the committee of the 4-H Tech Changemakers initiative with a grant that Wisconsin 4-H received from Microsoft. Dodge County is one of twenty counties in Wisconsin participating in the grant that trains teens to teach seniors basic computer skills. Expenses are covered by the Microsoft grant.

Motion by Glewen, seconded by Macheel to approve out of state travel for Marie Witzel to attend training in Chevy Chase, Maryland in January. Approved 4-0.

DISCUSSION AND CONSIDERATION OF OUT OF STATE TRAVEL FOR CASSIE STRAUSS TO ATTEND NORTH DAKOTA STATE UNIVERSITY CONSERVATION TILLAGE CONFERENCE DECEMBER 18-19, 2018.

Healthy Soil Healthy Water Intern Cassie Strauss informed the committee with details of the tillage conference. Expenses to attend will be covered by the Healthy Soils Healthy Water organization. Motion by Glewen, seconded by Bennett to approve out of state travel for Cassie Strauss to attend the Conservation Tillage Conference in North Dakota December 18-19, 2018.

DISCUSSION OF OWNERSHIP OF THE DODGE COUNTY YOUTH BUILDING TRANSFERRED TO THE DODGE COUNTY FAIR ASSOCIATION.

Motion by Macheel, seconded by Glewen to take from the table and open discussion on the transfer of ownership of the Youth Building from the County to the Dodge County Fair Association. Approved 4-0.

Corporation Counsel Kim Nass presented the history of discussion between Fair Association and Dodge County and the use of the Youth Building largely with UW-Extension programming. Nass discussed the plan for the resolution involving conveyance of the building. UWEX Education committee members were presented with a draft of a 99-year agreement between Dodge County and Dodge County Fair Association. Committee Chairman Behl discussed concerns to ensure there will be no charge to the county for future building use. Fair Association president Doug Ninmann answered questions from Committee member Glewen regarding why the Fair Association wishes to purchase the building and if they have a maintenance plan to implement upon ownership. Corporation Counsel Nass confirmed that the transfer agreement includes the building and its contents. Ninmann discussed a future, separate memorandum of understanding with the Dodge County 4-H Leaders Association regarding contents of the building. Chairman Behl emphasized moving forward positively.

NEXT MEETING DATE: The next regularly scheduled Extension Committee meeting is Tuesday, December 18, 2018 at 8:00 a.m. at the UW-Extension Conference Room 1C, in the Dodge County Administration Building at 127 East Oak Street, Juneau, Wisconsin.

ADJOURNMENT: There being no further business to come before this Committee, the meeting was adjourned by Chairperson Behl at 9:24 a.m.

Respectfully submitted,


Richard Bennett, Secretary


Allen Behl, Chairperson